

Cowfold Parish Council
Minutes of the Ordinary Meeting held on Monday 8 October 2018 in the Village Hall

Present: Mrs M Cutbush (MC) (Vice Chairman) Mr T Clary (TC)
 Mr C Collins (CC)) Mr J Hooper (JH)
 Mr S Clark (SC) Mrs J Wright (Clerk)

Public: 2
Press: 0

Mr J Chowen – Horsham District Councillor
Mrs L Lambert – Horsham District Councillor
Mr L Barnard – West Sussex County Councillor

1. Apologies

Apologies for absence were received from Mr J Palling.

2. Approval of the Minutes

The Minutes of the meeting held on Monday 10 September 2018 were agreed by all as a true and correct record.

3. Declarations of Interest

There were no declarations of interest with regard to any item on the Agenda.

4. Matters Arising

Mr Barnard said that nothing could be done to the height of the pavement in Bolney Road due to flooding but would ask for the surface to be repaired as it has now become a trip hazard.

(LB)

Mrs Wright had circulated the updated Financial Regulations and all were in favour of accepting them.

5. The Public

Mr Chamberlin asked for the responsibility of the hanging baskets to be transferred to the Parish Council. Mrs Wright said that she would look at the paperwork and report back.

(JW)

6. District Councillor Report

Mrs Lambert gave an update on the following issue:

- County Lines: tackling child criminal exploitation

Mrs Lambert said that she was awaiting slides from the conference she had attended and would pass them to the Council in order for it to raise awareness of the problem within the community.

Mr Chowen reported on the following:

- Opening of the Bridge Sports Centre on 20 October 2018
- Year of Culture.

7. County Councillor Report

Mr Barnard reported on the following:

- Visit to Tangmere Aircraft Museum
- Hall & Woodhouse grants
- Visit to River of Poppies
- Duke & Duchess of Sussex visit
- West Sussex Fire & Rescue Long Service Awards
- Judges Service, Worthing
- Group Day – Adults and Children Care

8. Correspondence

Roy Holden – Request for work to be carried out to the pavement surface between Mercers Mead and the Smithy. Mr Barnard took an action to ask for the area to be repaired as it has become a trip hazard.

Rag Solutions – Request to place clothes banks on Council land. Mrs Wright said that she would investigate the company further.

Aviva – Details of Community Fund. Passed to Mr Clark.

(JW)

9. Councillor Recruitment

A discussion took place with regard to recruitment of new Councillors. It was agreed initially to advertise on the Community Facebook page and place posters round the village. Mr Clark said that he would create some slides containing some bullet points to aid further discussion on the subject at the next meeting.

(SC)

10. Neighbourhood Planning Update

As no response had been received from Councillors to Mr Hooper's email regarding housing numbers it was agreed to arrange a separate meeting to discuss the issue.

11. The Allmond Centre

Mrs Wright said that she had met with the Quantity surveyor to agree the final account to be presented to Fowlers.

Dr Williams had requested approval to spend £900-£1,000 for a graphical interface using the heating/hot water system controller's built in web server to be built by the system designer's/installers. Some Members were of the opinion that this amount was excessive and Mrs Wright said that she would request further clarification.

(JW)

12 . Representatives' Reports

Planning

Mr Collins read the Planning report for September 2018.

Finance

Approval for payments was requested and agreed by all.

Mrs Wright had tabled a cost against budget statement for the six months to 30 September 2018. It was evident from the statement that audit costs were considerably higher than budgeted for due to audit charges being dependent on the amount of expenditure in the year which had been in excess of £500,000 due to the new build.

Open Spaces

Nothing to report.

Footpaths

Nothing to report.

Allotments

Nothing to report.

Roads & Transport

Nothing to report

Streetlights

Nothing to report.

HALC

Nothing to report.

Village Hall

The current tenants of the Village Hall flat had given notice; however, new tenants had been found.

Website

Nothing to report.

Newsletter

Mrs Cutbush tabled copies of the Newsletter delivery rounds information and asked for Councillors to commit to delivery of specific areas.

CLC

Nothing to report.

The next meeting will be held on **Monday 12 November 2018**.

The meeting closed at 8.50 p.m.