

Cowfold Parish Council
Minutes of the Ordinary Meeting held on Monday 9 April 2018 in the Village Hall

Present: Mr J Palling (JP) (Chairman) Mrs M Cutbush (MC)
 Mr T Clary (TC) Mr S Clark (SC)
 Mr C Collins (CC) Mrs J Wright (JW) (Clerk)

Public: 6

Press: 0

Mr J Chowen – Horsham District Councillor

Mr L Barnard – West Sussex County Councillor

1. Apologies

Apologies for absence were received from Mrs R Detnon and Mr J Hooper.

2. Approval of the Minutes

The Minutes of the meeting held on Monday 12 March 2018 and the Extraordinary meeting held on Wednesday 28 February 2018 were agreed by all as a true and correct record.

3. Declarations of Interest

There were no declarations of interest with regard to any item on the Agenda.

4. Matters Arising

Mrs Wright was still to locate the broken fingerpost and request its repair. (JW)

Mr Clark had spoken to Mr Martin with regard to organising another village clean-up day who said that he would be happy to do so provided he received a letter from the Parish Council to confirm that it would be covered by the Parish Council's insurance. (JW)

Mrs Wright read the response received from Bill Leath, Transport Bureau Manager, WSCC regarding the decommissioning of the bus stop outside Homelands Nursing Home. It was agreed that the explanation offered was not acceptable as it contained no valid grounds for the action taken. Mrs Wright said that she would write for a more comprehensive and valid response. Also, the Homelands Nursing Home Manager would be contacted to discuss using the entrance to the property. (JW)

Mrs Wright had notified both County and District Councils of the forthcoming 100th birthday of a Cowfold resident.

Mr Clark said that he would ask Mr Martin for the list of volunteers that came from the

(1558)

last Clean-up Day.

(SC)

5. The Public

Mr Rolfe had found some empty butane gas cans in the car park and in Henfield Road. Mr Clark took photos to be forward to the Police.

(JW)

Mr Rolfe asked for another outside cigarette ashtray to be installed at the bus stop at the end of St Peter's Close following the success of the one outside Godman's Court. This was agreed by all.

Mr Newman congratulated the Parish Council on the Allmond Centre on behalf of the Football Club.

Mr Newman raised concerns regarding an increase in rats visible especially in the allotment area, the wood and Acorn Avenue. He believed that they were coming from the Southern Water sewerage plant. Mrs Wright said that she would contact Southern Water to ask if they had measures in place to control vermin such as rats.

(JW)

A member of the public congratulated the Parish Council on the recent Neighbourhood Plan exhibition. Congratulations would be passed onto Mr Hooper who organised the event.

Mr Chamberlin asked if a Parish Council representative had been identified to sit on the Village Hall Management Committee. Mr Collins volunteered to attend the next meeting.

Mr Broucke reported that vehicles were being parked in Eastlands Lane again. It was agreed to place a notice in the next newsletter. He also said that the fence had been broken again allowing access onto the lane. Mrs Wright said that she would arrange for the fence to be repaired.

(JW)

Mr Broucke was asked if any action had been taken by Woodmancote Parish Council regarding GDPR. He said that they had used a consultant and suggested contacting the Clerk for details.

(JW)

6. District Councillor Report

Mr Chowen reported on the following issues:

- HDC New Chief Executive
- First World War Centenary Events
- New Waste Collections
- Warnham Nature Reserve Discovery Hub
- Broadbridge Heath Leisure Centre
- Leonardslee Opening Delay

- Freemans Undertakers Comedy Awards
- Planning Issues
- Roger Clarke's Memorial Service 24 April 2018 at 2.25pm

7. County Councillor Report

Mr Barnard reported on the following issues:

- Oving Flypast
- Childrens Day
- Standards Meeting
- Citizenship Ceremony

8. Correspondence

St Catherine's Hospice – Information regarding The Garden Produce Fair 2018 on Thursday 17 May 2018 at Cuckfield Park. Poster to be displayed on the noticeboard and details to be put on website.

9. Youth Club Proposal

As the proposal had not yet been completed and news on grant applications was awaited, this item will be discussed at the May meeting.

10. Major Road Network Consultation

Mr Hooper had sent a message to say that he will reply to the latest detailed response from Bob Lanzer, Cabinet member for Highways and Infrastructure.

11. Neighbourhood Planning

Mr Hooper had sent a message saying that 200 people visited the exhibition and analysis of postcodes shows it was a very good representation of the Parish. The next step is to establish the housing needs, green spaces and infrastructure objectives as well as a meeting for all landowners/agents to present their sites to the general public. The review of the feedback collected at the exhibition will be undertaken at the site allocation stage.

12. Village Hall Management

It was agreed to assist with the recruitment of a replacement for Mr Chamberlin when he steps down from his role as Chairman of the Management Committee next March together with recruitment of new Councillors.

13. The Allmond Centre

Even though the official handover of the facility had not yet taken place, Mrs Wright said that Allmond Centre was selling itself and a considerable amount of bookings for a variety of events had already been taken.

Mr Palling, Mr Clary and Mr Clark volunteered to take charge of the second half of the official opening of the Allmond Centre which had now been extended to include a bar and the John Stapleton R&B band who had kindly agreed to play at the event. Mr

Clary agreed to obtain a temporary events licence to cover the sale of alcohol.

(TC)

Correspondence had been received from some users of the facility stating what a pleasure it was to use and congratulating those involved with it. The Welcome Club, however, due to the fire alarms going off, had requested a discount. There was no support for this request.

14. Representatives' Reports

Planning

It was agreed that the Parish Council should make a representation at the HDC Committee meeting which will determine whether or not the proposed Cedar Leas development goes ahead. Mr Palling volunteered to attend if Mr Hooper was not able to.

Finance

Approval for payments was requested and agreed by all.

Open Spaces

It was agreed to request quotations to carry out some play equipment repairs.

(JW)

Footpaths

Nothing to report.

Allotments

Nothing to report.

Roads & Transport

Nothing to report.

Streetlights

Nothing to report.

HALC

Nothing to report.

Village Hall

Nothing to report.

Website

Nothing to report.

Newsletter

Nothing to report

CLC

Nothing to report.

The next meeting will be held on **Monday 14 May 2018**.

The meeting closed at 9.00 p.m.